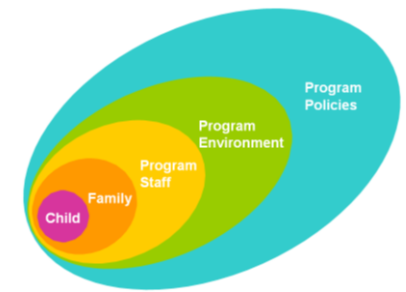


# Action Plan Worksheet



Start Date: August

ECE Program Name: ABC Childcare

Goal: Introduce and Implement Family-Style Dining by October

Child	Family	Program Staff	Program Environment	Program Policies
<p>Practice family-style dining techniques and skills during center and free times (Ongoing beginning August, Teachers)</p> <p>Encourage through activities and books to promote healthy nutrition and family-style dining in the classrooms to continue practicing techniques in preparation for family-style dining ( Ongoing beginning September, Teachers)</p> <p>Encourage through play in developing conversations and language skills, social/emotional skills, and fine/gross motor skills (Ongoing beginning September, Teachers)</p> <p>Practice set-up/clearing the tables and serve food and beverages at meal times (Ongoing beginning September, Teachers)</p> <p>Implement family-style dining fully with children (Ongoing beginning October, Director, Teachers, and Staff)</p>	<p>Host a family meeting to introduce the benefits of family-style dining (September Director and Staff).</p> <p>Include family-style dining information and benefits in the programs monthly newsletter (Ongoing beginning September, Director).</p> <p>Encourage parents to practice family-style dining at home with children (Ongoing beginning September, Director and Staff).</p>	<p>Educate teachers and Cook during staff meetings on family-style dining (Ongoing beginning August, Director)</p> <p>Provide on-going resources and education to prepare staff in the implementation of family-style dining in the program (Ongoing beginning September, Director and Cook)</p>	<p>Add pictures to the bulletin board of children in various stages of pretend play and real play practicing family-style dining techniques (On-going beginning August, Teachers)</p> <p>Post information and tips on family-style dining on the parent bulletin board ( On-going beginning August, Director and Teachers)</p> <p>Purchase family-style dining materials for the program to include books, resources, materials for each classroom (September, Director)</p> <p>Fully implement family-style dining into the program (Ongoing beginning October, going, Director, Cook, and Teachers)</p>	<p>Research policies on family-style dining (August, Director)</p> <p>Prepare for parent meeting to introduce family-style dining into the program (August, Director, Teachers, Cook)</p> <p>Prepare materials, webinars, and resources for staff meetings in preparation of implementing family-style dining into the program (Ongoing beginning August, Director and Cook)</p> <p>Develop written policy on family-style dining to be included in program policies, staff and family handbooks (October, Director)</p>